

# HOLY ROSARY CATHOLIC PRIMARY SCHOOL

## NURSERY ADMISSION POLICY 2018/19

Admission to Nursery at Holy Rosary Catholic Primary School will be on a part time basis and made by the Governing Body in accordance with parental applications. For the school year commencing September 2017 the Governing Body has set its admissions number at 52.

Where there are more applications than the number of places available, the following set of oversubscription criteria will be applied.

### Oversubscription Criteria

1. Looked After Children and previously Looked After Children.
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the parishes of Holy Rosary and Most Holy Redeemer & St Kentigern.
4. Other baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.
7. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
8. Other children.

If it is not possible to offer places for all applications within any criteria above then priority will be given to those living closest to the school measured by the shortest walking distance from the child's home. We will measure from the property's address point, to the nearest school gate (using recognised routes known to the Authority at the time of measurement). In the event of distances being the same for 2 or more applicants where this distance would be last place/s to be allocated, a random lottery will be carried out in a public place. All the names will be entered into a hat and the required number of names will be drawn out.

### Notes:

- a. A Looked After Child is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions (under section 22(1) of the Children Act 1989. A previously Looked After Child is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order.
- b. For a child to be considered as a Catholic evidence of a Catholic Baptism is required.
- c. Home Address is considered to be the address where the child normally lives. Where care is split and a child moves between two addresses, the household in receipt of the child benefit would normally be the address used but the admission body reserve the right to request other proofs as fit the individual circumstance. Applicants should not state a childminder's or other relative's address.
- d. Sibling is defined in these arrangements as full, half or step brothers and sisters, adopted and foster brothers and sisters who are living at the same address and are part of the same family unit. This does not include cousins or other family relationships.

e. The decision with regard to the allocation of a morning or an afternoon place rests with the Headteacher.

f. A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admission Criteria. The waiting list does not consider the date the application was received or the length of time a child's name has been on the waiting list. This means that a child's position on the list may change if another applicant is refused a place and their child has higher priority in the admissions criteria. The waiting list will be retained until at least the end of December of the relevant year of the admissions process.

g. The Governing Body reserve the right to withdraw the offer of a school place where false evidence is received in relation to the application.

h. An admission to the Nursery Class does not secure admission to the Primary School.

*If, following the main intake in September, the Governing Body are in a position to offer further places then these will be allocated from the waiting list.*